

Minutes of the Borough of Hanover Stormwater Authority Meeting

44 Frederick Street, Hanover, PA 17331

August 13th, 2020; 7:15pm

The call to order was made at 7:19 PM, Thursday August 13th, 2020 at the Hanover Borough municipal building, 44 Frederick Street, Hanover, PA 17331, as advertised.

Roll Call: In attendance were Stormwater Authority member Bill Reichart, Jeanine Pranses, Bruce Jendras, Dan Noble, and Zachary Sheerer; Solicitor Tim Shultis; and staff members: Authority Treasurer and Borough Finance Director Sam Miller, Director of Planning and Engineering Eric Mains, and Authority Secretary and Permit and Planning Associate Faly Morningstar.

There was a quorum.

Consent Agenda:

Minutes – May 14th, 2020 – motion for approval

Payment of the Bills (May, June & July 2020) – motion for approval

Monthly Financial Statements (May, June & July 2020) – motion for approval

There were no questions pertaining to the consent agenda. Ms. Pranses motioned to approve the consent agenda and Mr. Jendras seconded. Motion carried.

North Pointe Condominium: Solicitor Shultis and Mr. Mains reminded the board of previous discussions with the deeds of dedication for a portion of North Pointe Condominiums stormwater system. A title search was conducted, and no records were found. There was a request from the board to staff to compile and present several locations where the Borough stormwater system flows over public lands and vice versa. Ms. Morningstar added the presentation to their packets for their review and offered discussion if interested. There are several areas in the Borough where stormwater infrastructure carries public water to private and vice versa. Many communities are having similar discussions about maintenance of these structures Mr. Mains stated. He does not feel there needs to be a policy for this as it should be a case by case discussion. Solicitor Shultis said the plans show a portion of the private facility is to be dedicated and maintained by the Borough. This is not the entire development. Mr. Noble uncovered the minutes of the Planning Commission that stated their recommendations for Borough ownership. The minutes of the Planning Commission are not final, but it is thought Council would have decided on the same. It clearly states only a portion is to be dedicated. The Council minutes were not helpful according to Solicitor Shultis. Mr. Noble read over the minutes and the verbiage includes public and private, but the plan set only states one portion of the stormwater system should be dedicated. CW Test, the owner of the development, never submitted the deed of dedication application for the utilities or the land and that is where the discussion had stopped years ago. Ultimately it is Councils decision. Mr. Mains has concern with taking portions beyond those indicated on the plan, due to it conveying drainage from the rear of units. Mr. Noble said the HOA would take care of that. Ms. Pranses moved to forward the recommendation to Council to adopt the stormwater infrastructure. Mr. Sheerer seconded. Mr. Noble recused himself due to living in North Pointe. All three board members motioned to recommend adopting the stormwater infrastructure to Borough Council.

Stormwater Projects: Ms. Morningstar noted the two stormwater projects, Jackson Street and Young Circle, that were planned for early 2020 and now back on schedule and will be completed fall 2020. The Young Circle project will involve a resident in the Borough and Ms. Morningstar will reengage him as a planning courtesy.

Stormwater Authority's Role: Mr. Mains explained the Authority does not own the stormwater system. If there is a desire to have the Authority take a role about permitting and enforcement, interpretation on ordinances, etc., it can be discussed. Mr. Reichart asked if some of the items are powers that reside with Council should be conveyed to

the Authority. Mr. Mains said any ordinance adoption would remain with Council, but it would make sense for the Authority to be involved. Mr. Reichart agreed it is a natural fit for things to come into the body of the Authority. Mr. Pranses said she believes the Authority should be making recommendations to Council and should be made aware of things. Further discussion will take place to increase the Authority role.

Chesapeake Bay Trust (Hollywood Circle): Ms. Morningstar provided the board with a memo that described feedback from the now denied grant they applied for in March 2020. The pros and cons were listed, and it was encouraged to reapply March 2021. Ms. Pranses thanked Ms. Morningstar for the memo.

North Tributary Watershed: The board was provided with a finalized summary of the North Tributary Watershed Analysis. Mr. Mains said he and Ms. Morningstar will put this long document into a more digestible format. Ms. Morningstar is looking at the hotspots to see what can be implemented to subside some issues. Now the group has a model that can play with scenarios and see what piping or green infrastructure can improve the system. There will be discussion soon to do the other two watersheds. Ms. Morningstar noted the overview of the effort is in the newsletter.

Renewal of Data Subscription Loggers: Ms. Morningstar recapped the level of effort with the Growing Greener Grant at the Hanover High School site. There is a large monitoring effort and with that comes a request for renewal of the 11 data loggers for \$1,650.00. This will be a new budgeted item per year. Ms. Pranses made a motion to renew the subscription for one year and review it again one year from now. Mr. Noble seconded. Motioned carried.

Center of Watershed Protection: Ms. Morningstar described what still needs to be created for the MS4 permit requirements. There are several manuals that need to be created, one in particular is for MCM 6 Good Housekeeping. Mr. Mains and Ms. Morningstar do not think they can tackle this one given their other tasks as it can be quite complex and take a lot of time. The department would like to have Mike Hickman from the Center of Watershed Protection complete this task. He visited the Borough in 2018 for an MS4 training and has immense experience with the permit and knows what the DEP or EPA may be looking for during an audit. Further material such as the scope, costs and timeline will come before the Authority next month.

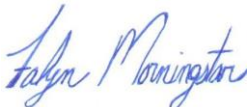
New Business: Ms. Pranses wanted to ensure the Authority would have a tab on the upcoming new Borough website. Mr. Mains confirmed there will be a tab and that he is looking at the possibility of a tool so the public can note their drainage complaints.

Old Business: Mr. Reichart noted the Stormwater Management Ordinance will likely be adopted at the August Council meeting.

Public Comment: no public comment.

Adjournment: There being no further business, the meeting adjourned at 8:06 PM with Ms. Pranses motion and Mr. Sheerer second. Motion carried.

Minutes taken by:



Falyn Morningstar
Permit & Planning Associate and Authority Secretary

Minutes reviewed by:

P. Eric Mains, PE
Borough Director of Planning & Engineering